

## GEN 4. CHARGES FOR AERODROMES/HELIPORTS AND AIR NAVIGATION SERVICES

### GEN 4.1 AERODROME/HELIPORTS CHARGES

#### 1. Landing of Aircraft

1.1. Unless specifically exempted by the Government of Nepal, a landing fee shall be paid in respect of all aircraft landing at aerodromes administered by the Civil Aviation Authority of Nepal.

1.2. For the purpose of assessing the fee, the total weight of an aircraft shall be the maximum permissible takeoff weight as specified in the relevant certificate of airworthiness or manufacturer's approved flight manual.

1.3. The owner, commander or the agent is required to submit the original or certified true copy of documentary proof of the total weight as specified in paragraph 1.2 above. In the event of non-availability of the documentary proof, the computation of charges would be based on the maximum permissible takeoff weight of that aircraft model/series as shown in Jane's All the world's aircraft book.

1.4. The owner, commander or the agent, who is eligible, can pay landing fees in Nepalese currency at a convertible rate fixed by the central bank of Nepal for the particular day

#### 1.5. Landing Fees:

##### a) International Flights

Aircraft Weight (Kg)	Fees
Up to 10,000 Kgs.	\$ 12.50
10,001 Kgs. ~ 25,000 Kgs.	\$ 12.50 Plus \$ 2.50 for each 1000 Kgs.
25,001 Kgs. ~ 50,000 Kgs.	\$ 50.00 Plus \$ 3.75 for each 1000 Kgs.
50,001 Kgs. ~ 75,000 Kgs.	\$ 143.75 Plus \$ 6.00 for each 1000 Kgs.
75,00,1 Kgs. ~ 100,000 Kgs.	\$ 293.75 Plus \$ 7.35 for each 1000 Kgs.
Any Part Over 100,000 Kgs.	\$ 477.50 Plus \$ 8.55 for each 1000 Kgs.

b) Domestic Flights (Tribhuvan International, Gautam Buddha International and Pokhara Airport)

Aircraft Weight (Kg)	Fees
Up to 10,000 Kgs.	Rs. 550.00
10,001 Kgs. ~ 25,000 Kgs.	Rs. 550.00 Plus Rs. 110.00 for each 1000 Kgs.
25,001 Kgs. ~ 50,000 Kgs.	Rs. 2200.00 Plus Rs. 165.00 for each 1000 Kgs.
Any Part Over 50,000 Kgs.	Rs. 6325.00 Plus Rs. 220.00 for each 1000 kgs

c) Domestic Flights (Bhadrapur, Biratnagar, Rajbiraj, Janakpur, Simara, Bharatpur, Nepalgunj, Surkhet and Dhangadhi Airports)

Aircraft Weight (Kg)	Fees
Up to 10,000 Kgs.	Rs. 400.00
10,001 Kgs. ~ 20,000 Kgs.	Rs. 400.00 Plus Rs. 80.00 for each 1000 Kgs.
Any Part Over 20,000 Kgs.	Rs. 1200.00 Plus Rs. 120.00 for each 1000 kgs

d) Domestic Flights (Tenzing-Hillary (Lukla), Jomsom, Tumlingtar, Phaplu, Ramechhap, Simikot, Jumla and Rara airports)

Aircraft Weight (Kg)	Fees
Up to 10,000 Kgs.	Rs. 300.00
10,001 Kgs. ~ 20,000 Kgs.	Rs. 300.00 Plus Rs. 60.00 for each 1000 Kgs.
Any Part Over 20,000 Kgs.	Rs. 900.00 Plus Rs. 90.00 for each 1000 Kgs.

e) Domestic Flights (Taplejung, Lamidanda, Rumjatar, Dolpa (Juphal), Dolpa (Machenachaur), Thamkharkha, Bhojpur, Khanidanda, Dang, Manag, Bajura, Doti, Baitadi, Rukum (Salley), Rukum (Chaurjahari), Bhang and Sanfebagar airports)

Aircraft Weight (Kg)	Fees
Up to 10,000 Kgs.	Rs. 250.00
10,001 Kgs. ~ 20,000 Kgs.	Rs. 250.00 Plus Rs. 50.00 for each 1000 Kgs.
Any Part Over 20,000 Kgs.	Rs. 750.00 Plus Rs. 75.00 for each 1000 kgs

f) Domestic Flights (Other Airports)

Aircraft Weight (Kg)	Fees
Up to 10,000 Kgs.	Rs. 200.00
10,001 Kgs. ~ 20,000 Kgs.	Rs. 200.00 Plus Rs. 40.00 for each 1000 Kgs.
Any Part Over 20,000 Kgs.	Rs. 600.00 Plus Rs. 60.00 for each 1000 Kgs.

*Note.– For charter flights, additional 25 percent of the landing charge shall be imposed. 13% VAT is applicable in above mentioned charges*

**2. Parking, hangarage and long-term storage of aircraft**

**2.1. Parking of aircraft**

2.1.1. No aircraft shall be accepted for parking unless the owner or commander of the aircraft signs such form as the Director-General of Civil Aviation Authority of Nepal may require.

2.1.2. No parking fee shall be payable for parking of an aircraft for up to 3 hours. Parking fee at the rate specified below shall be payable for the parking of an aircraft in any place at the aerodrome exceeding 3 hours. However an aircraft parking exceeds 3 hours the parking charges of the first 3 hours shall also be payable. The parking time shall begin when an aircraft lands at the aerodrome and end when it takes off.

2.1.3. For the purpose of assessing the parking fees, the concept of total weight of aircraft as in landing fees shall be applicable.

2.1.4. In case an aircraft is parked or hangared for a long term, a monthly contract can be made with the airport manager regarding the payment of fees.

2.1.5. Aircraft on domestic flights is payable in equivalent Nepalese currency.

2.1.6. Parking Fees:

a) Parking of Aircraft (International Flights)

Aircraft Weight (Kg)	Fees
Upto 50,000 Kgs.	\$ 1.00 per 1000 Kgs.
50,001 Kgs. ~ 100,000 Kgs.	\$ 50.00 Plus \$ 1.05 for each 1000 Kgs.
Any Part Over 100,000 Kgs.	\$ 22.25 Plus \$ 1.95 for each 1000 Kgs.

b) Parking of Aircraft (Domestic Flights)

Aircraft Weight (Kg)	Fees
Upto 10,000 Kgs.	Rs. 375.00
10,001 Kgs. ~ 40,000 Kgs.	Rs. 375.00 Plus Rs. 37.50 for each 1000 Kgs.
40,001 Kgs. ~ 100,000 Kgs.	Rs. 1500.00 Plus Rs. 54.00 for each 1000 Kgs.
Any Part Over 100,000 Kgs.	Rs. 4740.00 Plus Rs. 75.00 for each 1000 Kgs.

*Note.– Parking charges equivalent to amount mentioned in 2.1.6 (a) shall be collected in Nepalese rupees from the aircraft operating domestic flights at the Tribhuwan International Airport.*

*13% VAT is applicable in above mentioned changes*

**2.2. Hangarage/Housing of aircraft**

2.2.1. The criteria for the assessment of hanger charges is based on the maximum takeoff weight (MTOW) of the aircraft concerned.

2.2.2. A housing fee at the rate specified below shall be payable for the housing of an aircraft at any aerodrome for each period of 24 hrs.

2.2.3. Hangarage/Housing charges

a) International Flights.

Aircraft Weight (Kg)	Fees
Up to 10,000 Kgs.	\$ 22. 50
10,001 Kgs. - 50,000 Kgs.	\$ 22.50 Plus \$ 2.25 for each 1000 Kgs.
50,001 Kgs. - 100,000 Kgs.	\$ 112.50 Plus \$ 3.40 for each 1000 Kgs.
Any Part Over 100,000 Kgs.	\$ 282.50 Plus \$ 4.45 for each 1000 kgs

b) Domestic Flights.

Aircraft Weight ( Kg)	Fees
Up to 10,000 Kgs.	Rs. 1500.00 .
10,001 Kgs. - 40,000 Kgs.	Rs. 1500.00 Plus Rs. 150.00 for each 1000 Kgs.
40,001 Kgs. - 100,000 Kgs.	Rs. 6000.00 Plus Rs. 216.00 for each 1000 Kgs.
Any Part Over 100,000 Kgs.	Rs. 18960.00 Plus Rs. 297.00 for each 1000 Kgs.

*Note.– Housing charges equivalent to amount mentioned in 2.2.3 (a) shall be collected in Nepalese rupees from the aircraft operating domestic flights in the Tribhuvan International Airport.*

*13% VAT is applicable in above mentioned charges*

### 3. Passenger Service Charges

3.1. Unless specifically exempted, every passenger embarking on an aircraft shall pay a passenger service charge (PSC) as specified below:

3.1.1. For International Passengers Rs. 3000

*Note.– VAT is applicable in above mentioned charges.*

3.1.1.1. Following arrangements have been made for the collection of International Passenger Service Charges through its incorporation in the air ticket at the time of purchase of the ticket.

i. Obligation of CAAN

- a) A monthly billing shall be issued in the name of the concerned airline company.
- b) The monthly billing shall cover the period beginning the first day of the month until end of that month.
- c) The issuance of the bill shall be made on the 5<sup>th</sup> day of the succeeding month.

ii. Obligation of Airlines,

- a) The payment of the bills shall be made within 21 days from the date of billing.
- b) The modality for payment of PSC shall be in Nepalese currency.

- c) For charter flights the concerned company or its agent or person shall pay PSC before flight.
  - d) General declaration and passenger manifest shall be submitted to first party immediately after departure for revenue purpose.
  - e) Monthly statement of actual flights and departed passenger number shall be submitted to CAAN by every airline.
  - f) Payment of PSC shall be made separately for each bill.
- iii) Commission and penalty,
- a) The payment made within 7 days of billing as per 3.1.1.1 shall entitle the airlines to earn three percent of the bill amount excluding VAT as rebate.
  - b) No rebate shall be provided in case the payment is made after 7 days of billing date.
  - c) Failure to make payment after 21 days of billing shall make the airlines to pay 0.05 % of the bill amount per day.
  - d) In the event of the failure to make payment even after 60th day of the bill issued date, flights of the concerned airline may be subjected to suspension by giving prior notice.
- iv) Security deposit,

A security deposit from the airlines shall be required on the basis of 30 days seat capacity of approved scheduled flights.

#### 3.1.2. Passenger Service Charge for Domestic Passengers:-

	Airports	PSC
a)	International Airports	Rs 500.00
b)	Chandragadhi, Biratnagar, Rajbiraj, Janakpur, Simara, Bharatpur, Pokhara, Nepalgunj, Tenzing Hillary (Lukla), Jomsom, Dhangadhi, and Surkhet Airports.	Rs. 400.00
c)	Tumlingtar, Phaplu, Ramechhap, Meghauli, Simikot, Jumla, Rara, Tamlejung, Thamkharkha, Bhojpur, Lamidanda, Khanidanda, Rumjatar, Dang, Manag, Bajura, Dolpa (Juphal), Dolpa (Machinechaur, Doti, Baitadi, Rukam Salley, Rukum Chaurjhari, Bajhang and Sanfebagar	Rs. 300.00
d)	Others Airports	Rs. 200.00

The Passenger Service Charge for Foreign passenger is Rs. 200.00 in all Domestic Airports.

\* *Note.– including 13% VAT in above mentioned charges.*

3.1.3. For Charter Flights, passenger service charge shall be levied on the basis of seat capacity of aircraft.

3.1.4. Passenger service charge is exempted for passenger below 2 years of age.

#### 4. Security Charges

Security charges at the rate of 10% of the landing fees as mentioned in para 1.5 shall be imposed.

No provision of noise surcharges.

5. **Noise Related**

No Provision of noise surcharges.

6. **1. Fire Fighting and Rescue Service Charges**

Aircraft Weight (Kg)	Fees
Up to 10,000 Kgs.	Per Landing \$ 1.00 or equivalent Nepali currency
10,000 Kgs. ~ 25,000 Kgs.	Per Landing \$ 1.50 or equivalent Nepali currency
Any Part Over 25,000 Kgs.	Per Landing \$ 2.50 or equivalent Nepali currency

**2. Runway Foaming Service Charges**

Aircraft Weight (Kg)	Fees
Up to 10,000 Kgs.	\$ 100.00 or equivalent Nepali currency Per 1000 Kg
10,000 Kgs. ~ 25,000 Kgs.	\$.1000.00 Plus \$ 60.00 per each 1000 Kgs or equivalent Nepali currency
Any Part Over 25,000 Kgs.	\$.2100.00 Plus \$ 18.00 per each 1000 Kgs or equivalent Nepali currency

*13% VAT is applicable in above mentioned charges*

7. **Entrance Fees**

1. Visitor Entrance Fees

- a) Visitor Desk-International Terminal Building of International Airport - Rs. 50
- b) Visitor Desk-Domestic Terminal Building of International Airport - Rs. 20
- c) Visitor Desk-Other Airports - Rs. 10
- d) Entry Pass - Restricted Areas of International Airport For every Two Years - Rs. 1500

If the entry pass is lost, following charge will be levied to issue the new pass, Per entry pass Rs.1500.00 & Penalty Rs. 1500.00 - Rs. 3000

- e) Entry Pass - Restricted Areas of Domestic Airport For every Two Years - Rs. 500

If the entry pass is lost, following charge will be levied to issue the new pass, Per entry pass Rs.500.00 & Penalty Rs. 500.00 - Rs. 1000

*13% VAT is applicable in above mentioned charges*

2. **Vehicle Entry Fees (International Airport)**

	Vehicle	Fee
a)	Light Vehicle	Rs. 250 per day
b)	Light Vehicle	Rs. 2500 per month
c)	Light Vehicle	Rs. 5000 per 3 months
d)	Heavy Vehicle. Bus etc.	Rs. 2500 per month
e)	Heavy Vehicle, Bus etc.	Rs. 5500 per 3 months

*13% VAT is applicable in above mentioned charges*

- 3 Vehicles Entrance fees for other airports will be half as mentioned in Para 2 of 7 respectively.
- 4 If any person, Firm or Organization provides its vehicle & equipment to the other:person, Firm or Organization on the rental basis for use within the airport with approval of Civil Aviation Office, 15% of the rented amount will be charge as royalty.
- 5 Vehicle Entry Pass of Government Officials, Diplomatic, Non-Governmental Organizations/ Institutions other than those mentioned in para 2, might be issued on payment of Rs. 500.00 per pass (permanent).

- Note.–*
- a) *Entry Pass will be issued free of cost to the staff of Government Office, Civil Aviation Office, Security Police Guard and Military personnel working at the airport.*
  - b) *Entry Fee for vehicles or equipment belonging to Civil Aviation Office and Security Police Guard Office will not be levied.*
  - c) *Entry Fee for Ambulance carrying serious patients with valid documents will not be levied.*

## 8. Exemptions & Reductions

8.1 The following aircraft are exempted from payment of landing and parking fees:

- a) Foreign diplomatic aircraft engaged on diplomatic missions to Nepal.
- b) Aircraft withheld by Director General, CAAN for necessary investigation.
- c) Such other aircraft as the Director General, CAAN may approve.
- d) UN registered Aircraft

8.1.1. Exemption of fifty percent to the charge mentioned under para 1.5 (Landing Fees) for Aircraft Test or Training,

8.1.2. Authority shall levy the charge mentioned under para 1.5 (Landing Fees) if any Aircraft in an international flight couldn't go to the destination and returned to any of the Airports in Nepal.

8.1.3. Authority, where has fixed peak hour and lean hour for any Airport, may increase, in the peak hour, or waive, in the lean hour, upto twenty-five percent of the charge mentioned under para 1.5 (Landing Fees).

## 9. Cargo Charges

- a) Cargo Charge at the rate of seventy five paisa per kilogram shall be imposed on the cargo to be imported from abroad through the aircraft to the Kingdom of Nepal.
- b) Cargo charge at the rate of fifty paisa per kilogram shall be imposed on the cargo to transport by the domestic flight.

## 10. Meteorological Charges

10.1 Domestic airlines shall pay metrological service charges at the rate of US dollar ten for each takeoff or landing.

10.2 International flights shall pay metrological service charges at the rate of USD 15 per flight or landing.

## 11. Ground Handling Service Charge

11.1. Application charge for operation of Ground Handling Service

S.N.	Service	Charge
1.	For Self Handling	Rs. 5,000/-
2.	For Commercial Ground Handling	Rs. 10,000/-



11.2. License and Certificate charge for the operation of Ground Handling Service

S.N.	Service	Charge
1.	For Self Handling	Rs. 200,000/-
2	For Commercial Ground Handling	Rs. 500,000/-

11.3. Licence and Certificate Renewal Charge for the Operation of Ground Handling Service

S.N.	Service	Charge
1	For Self Handling	Rs. 100,000/-
2	For Commercial Ground	Rs. 250,000/-

11.4. Security Deposit required for obtaining License and Certificate for the operation of Ground Handling Service

S.N.	Service	Charge
1.	For Self Handling	Rs. 1,000,000/-
2.	For Commercial Ground Handling	Rs. 2,500,000/-

11.5. The organization, which has obtained licence and certificate for operating commercial ground handling service, shall pay at least fifteen percent of the gross revenue earned through such ground handling facility to the Authority

11.6. If an airline operates a self-ground handling service, it shall pay the amount to the Authority at the rate of one US dollar per passenger on international flights both for takeoff and landings.

11.7. Aircrafts, which has been operating rescue flights, hospital flights, small international charter flights, or similar aircraft using only minimal equipment, shall pay 300 US dollars to the concerned Civil Aviation Office for the ground handling and supervision.

11.8. While allowing Commercial Ground Handling through contract, the contractor shall make the charge only after getting approval from the Authority.

## 12. Baggage Screening Charge

12.1. Fifteen percent of the total income earned by one Airlines Operator from other Airlines Operator for providing Secondary Baggage Screening Service installed at the airport.

12.2. US dollar Thirty per flight in Small Category, US dollar Forty in Medium Category and US dollar Fifty in Wide Body Category for using the Secondary Baggage Screening service provided by the Airport Office at the International Airport.

12.3. 3. Fifteen percent of royalty of the gross bill royalty amount while providing any types of service provided any airline operator to another airline operator.

### 13. Aeronautical Operation Control Communication (AOCC) Charge

#### 13.1. Towards International Airlines:

- (1) US Dollar Twenty Thousand per annum excluding value added tax by an airline operator operating up to three aircrafts.
- (2) With regard to the airlines operator operating more than three aircrafts, the charge as per sub-part (1) shall be charged for three aircrafts, thereafter at the rate of USD Two Thousand per year excluding value added tax for each aircraft.

#### 13.2. Towards Domestic Airlines:

- (1) Up to three aircraft operators shall pay Rupees One Million per annum excluding value added tax.
- (2) With regard to the airlines operator operating more than three aircrafts, the charge as per sub-part (1) shall be charged for three aircrafts, thereafter at the rate of One Hundred Thousand per year excluding value added tax for each aircraft.

### 14. CUPPS or CUTE and BRS Service Charge

14.1. Service Charges for Common use of Terminal Equipment The Office, for providing common use of Terminal Equipment (Common User \_ Terminal Equipment- CUTE) at the airport or (Common User of Passenger Processing System-CUPPS) or CUSS-Kiosks service, shall charge and recover, directly from the concerned airline or through the service provider, at the rate of One US dollar (excluding Value Added Tax) per passenger.

14.2. Baggage Reconciliation System (BRS) Service Usage Charge The Authority, for providing Baggage Reconciliation System (BRS) services at the airport, shall charge and recover, directly from the concerned airline or through the service provider, at the rate of US dollar Thirty Five cents (excluding value added tax) per passenger.

## 15. Method of Payment

15.1. Except as approved in writing by Director General of Civil Aviation Authority of Nepal, all fees except the passenger service charge and entrance fees shall be paid by the commander of aircraft or agent without demand before the aircraft departs from the aerodrome. For aircraft carrying out international flights, all payments of fees shall be made in US dollars.

For aircraft carrying out domestic flights, all payments of fees shall be made in Nepalese currency.

15.2. For the purpose of enforcing payment of fees. Civil Aviation Authority of Nepal may refuse to permit an aircraft to take-off from an aerodrome until all fees have been paid.

15.3. No abatement of any fees shall be allowed in the event of any aerodrome service, assistance of other facility being not available and except as provided in these regulations. No exemption or remission shall be granted.

15.4. If the regular users (airlines/agents) find it more convenient to pay all the fees on a monthly basis, a written application for the same has to be submitted to the airport administration. The airport administration may approve the payment system and arrange accordingly.